

Dear Parent:

Your child has been selected to participate in a tutoring program for reading because his or her teacher, counselor or reading specialist has identified him or her as a child who is **struggling to read at grade level**. Our tutors are looking forward to working with your child, and would like you to know the following:

- **Reading ASSIST® Institute is a nonprofit literacy organization** that has been in existence since 1989. Reading ASSIST® Institute trains teachers and tutors and provides tutoring to children who struggle to read.
- **All services in the Volunteer Tutor Program are free of charge to you, the school and the school district.**
- Your child's tutors have been trained in Reading ASSIST® Institute's certified reading curriculum and have met our strict accreditation criteria
- **Your child will be tutored 2-3 times per week for 30-45 minutes each time.** Because of our team approach to tutoring, your child may actually work with 3 different tutors during the week.
- This is a "pull-out" program, which means that your child will receive tutoring outside of the classroom while regular instruction is taking place.
- Your child's tutors will be in touch with his or her teacher to better meet your child's needs in reading.
- At the beginning and end of the year, your child's progress will be assessed. We maintain this data for our records only. **Confidentiality is strictly enforced.**

Confronting reading differences in your child can be a frustrating experience. **RAI has many resources to help you to understand what your child is going through.** Please call us to find out about the following:

- Our library is full of **books and video tapes** on coping with a learning-challenged child. These are available for you to borrow.
- Our staff is happy to talk to you by telephone or in person at any time.
- Our web site www.readingassist.org lists articles, information and links to other websites to help parents deal with children's reading issues.

This packet should include the following:

- Letter to Parents
- Student/Parent Information survey (green)
- “Reading ASSIST is...”-an explanation of our methods and philosophy (coral)
- “A Way to Teach Children to Read”-an article about our founder (white)
- Tips for Student Success-suggestions for how to make the most of this program (orchid)
- “Tips For Reading To Children” (yellow)

We are looking forward to working with your child. Please contact us if you have any questions about our program.

Sincerely,

Sally Coonin
Projects Director

Judie Caroleo
Director of Instruction

Reading ASSIST Institute: 425-4080
Check out our website: www.readingassist.org